

**REGULAR MEETING
OF THE BOARD OF TRUSTEES
September 8, 2026**

A Regular Meeting of the Board of Trustees was held on Tuesday, September 8, 2026, with the following in attendance:

Randall Rosenbaum	Mayor
Frank Genese	Deputy Mayor
Gary Lewandowski	Trustee
Mary Jo Collins	Absent
AJ Smith	Trustee
Max Frankel	Absent
Claire Dorfman	Trustee
Jeff Blinkoff	Village Attorney
Marla Wolfson	Village Administrator
Peter Albinski	Building Superintendent
Heather Lanci	Village Treasurer/Deputy Clerk

Mayor Rosenbaum called the meeting to order at 7:02. Mayor Rosenbaum led the assembly in the Pledge of Allegiance.

Regular Meeting

Approval of Minutes

On motion of Mayor Rosenbaum, seconded by Trustee Smith, the minutes of the August 6, 2026 Board of Trustees Meeting were approved unanimously.

Treasurer's Report

Village Treasurer Heather Lanci reported that the September abstract was higher than usual due in part to fire protection payments and the distribution of foreign fire tax funds received by the Village and passed through to the applicable fire companies.

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the General Fund claims in the amount of \$446,647.97 and Trust & Agency claims in the amount of \$23,533.40 were approved unanimously.

Roslyn Fire District – Length of Service Award Program (LOSAP)

The Board previously authorized a mandatory referendum concerning proposed amendments to the Length of Service Award Program for eligible volunteer firefighters of Rescue Hook & Ladder Company No. 1 and Roslyn Highlands Hook & Ladder, Engine & Hose Company, Inc. The Board considered the date, polling place and hours for the referendum.

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the Board unanimously adopted Resolution No. 18-2026, setting the LOSAP referendum for Tuesday, October 20, 2026 at Village Hall, 1 Bonnie Heights Road, Manhasset, New York, with the polls open from 10:00 a.m.

until 9:00 p.m., and authorizing the Village Clerk to take all actions necessary to provide notice of and conduct the referendum in accordance with law.

RESOLUTION NO. 18 - 2026 - SETTING DATE, POLLING PLACE AND HOURS FOR ROSLYN FIRE COMPANIES LOSAP REFERENDUM

WHEREAS, the Board of Trustees previously adopted Resolution No. 14-2026 approving proposed amendments to the Length of Service Award Program (“LOSAP”) for eligible volunteer firefighters of Rescue Hook & Ladder Company No. 1 and Roslyn Highlands Hook & Ladder, Engine & Hose Company, Inc., subject to approval by the eligible voters at a mandatory referendum pursuant to Article 11-A of the New York State General Municipal Law; and

WHEREAS, the Board of Trustees desires to establish the date, polling place and hours for said referendum; and

NOW, THEREFORE, IT IS RESOLVED, that the mandatory referendum concerning the proposed amendments to the LOSAP shall be held on Tuesday, October 20, 2026, at the Village Hall, 1 Bonnie Heights Road, Manhasset, New York, and the polls shall be open from 10:00 a.m. until 9:00 p.m.; and

RESOLVED, that the Village Clerk is hereby authorized and directed to take all actions necessary to provide notice of and conduct the referendum in accordance with applicable law.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Collins	Absent
Trustee Frankel	Absent
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

Comprehensive Emergency Management Plan

The Board reviewed the Village’s updated Comprehensive Emergency Management Plan, which had been reformatted and updated to reflect the Village’s current emergency management procedures and responsibilities.

On motion of Mayor Rosenbaum, seconded by Trustee Dorfman, the Board unanimously voted to approve the 2026 Comprehensive Emergency Management Plan.

RESOLUTION NO. 15-2026 – 2026-2027 Court Grant

The Board considered authorization for the Village Justice Court Clerk to apply for funding through the 2026-2027 Justice Court Assistance Program. The proposed grant application is intended to seek funding for improvements including new flooring, furnishings and lighting.

On motion of Mayor Rosenbaum, seconded by Trustee Smith, the Board unanimously adopted Resolution No. 15-2026 authorizing the Village of Flower Hill Justice Court to apply for a Justice Court Assistance Program grant in an amount up to \$30,000.

RESOLUTION NO. 16-2026 – FY 2026/2027 Budget Adjustments

Treasurer Lanci reviewed the first quarterly budget adjustments for the 2026/2027 fiscal year. She explained that additional funding was needed for part-time seasonal Street Maintenance salaries following the hiring of two additional summer Highway Department employees and for Building Repairs and Maintenance due to office lighting improvements and an unexpected roof leak. These increases would be offset by savings in Village liability insurance and employee health insurance.

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the Board unanimously adopted Resolution No. 16-2026 increasing Streets Maintenance Salaries – Part-Time Seasonal by \$6,000 and Building Repairs & Maintenance by \$10,000, and decreasing Village Liability Insurance by \$4,000 and Employee Health Insurance by \$12,000, for total increases and decreases of \$16,000.

RESOLUTION 16- 2026 - APPROVE FISCAL YEAR 2026/2027 BUDGET CHANGES

WHEREAS, the adopted budget is an estimate of anticipated revenues and expenditures that may require a budget adjustment from time to time; and

WHEREAS, the Village Treasurer has reviewed the adopted budget and determined that additional appropriations are necessary due to increased expenditures in the Streets Maintenance – Salaries, Part-Time Seasonal account resulting from the hiring of two additional seasonal Highway Department employees, as well as increased expenditures in the Building Repairs & Maintenance account due to necessary office lighting updates and an unexpected roof leak; and

WHEREAS, the Village Treasurer at this time recognizes that some of those budget line items will need adjustments to fully fund the now anticipated expenditures and has made budget adjustment recommendations for the Board of Trustees to consider;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Flower Hill approves and adopts the following budget increase for the fiscal year 2026/2027:

Budgeted Expenditures

Increasing: Streets Maintenance Salaries PT Seasonal	A.5110.0110 by	\$ 6,000.00
Building Repairs & Maintenance	A1620.0445 by	<u>\$ 10,000.00</u>
	Total:	<u>\$ 16,000.00</u>
Decreasing: Insurance (Village Liability)	A.1910.0400 by	\$ 4,000.00
Health Insurance Employee Benefits	A.9060.0800 by	<u>\$ 12,000.00</u>
	Total:	<u>\$ 16,000.00</u>

BE IT FURTHER RESOLVED, that the provisions of this resolution shall take effect immediately upon adoption.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Collins	Absent
Trustee Frankel	Absent
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

RESOLUTION NO. 17-2026 – Court Audit

The Board reviewed the annual examination of the Village Justice Court records and dockets as required by Section 2019-a of the New York Uniform Justice Court Act.

On motion of Mayor Rosenbaum, seconded by Trustee Smith, the Board adopted Resolution No. 17-2026, finding that the Court records and dockets had been duly examined and that fines collected had been turned over to the proper Village officials as required by law. The resolution further directed that the examination report and resolution be transmitted to the New York State Office of Court Administration.

RESOLUTION 17 - 2026 PURSUANT TO 2019-A OF THE NEW YORK UNIFORM JUSTICE COURT ACT

The following resolution was offered by Mayor Rosenbaum, seconded by Trustee Smith:

WHEREAS, Village Justices are required to annually provide the Court records and dockets to the respective auditing board in accordance with Uniform Justice Court Act section 2019-a (“UJCA”) with such records to be then examined or audited with the fact of the same being entered in the minutes of the board’s proceedings, and

WHEREAS, the Village Justice of the Inc. Village of Flower Hill has provided such records to the Board of Trustees of the Village, and

WHEREAS, the records and dockets have been duly examined,

NOW, THEREFORE, IT IS RESOLVED, that the fines collected have been turned over to the proper officials of the Village as required by law, and it is further,

RESOLVED, that a copy of the examination report and a copy of the within resolution shall be transmitted by the Village Clerk/Administrator to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Smith	Aye
Trustee Dorfman	Aye
Trustee Collins	Absent
Trustee Frankel	Absent
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

Building Superintendent Report

Building Superintendent Peter Albinski reported on the August 2026 Architectural Review Committee meeting for Board consideration.

Returning Application

- 3 Overhill Lane – New Siding
Approved with conditions – to BOT

From the Zoning Board

- 30 Birchdale Lane – Addition and Alterations
Approved with condition – to BOT
- 21 Greenway – Second Floor Addition
Approved – to BOT

New Applications

- 155 Woodhill Lane – Additions and Alterations
Approved with conditions – to BOT

On motion of Mayor Rosenbaum, seconded by Deputy Mayor Genese, the Board voted four (4) in favor and one (1) abstention by Trustee Lewandowski, to approve the findings and recommendations of the Architectural Review Committee.

Department of Public Works Report

The Board reviewed the August 2026 Department of Public Works report. There were no questions from the Board.

BZA Report

Village Attorney, Jeff Blinkoff, reported on the August 2026 BZA hearing.

Trustees' Report

The Board discussed the upcoming 25th anniversary of the September 11, 2001 terrorist attacks and the importance of acknowledging the two Flower Hill residents who lost their lives that day. It was noted that a memorial service would be held at Manhasset Valley Park.

Public Comment

A resident of Port Washington Boulevard raised concerns regarding recurring stormwater accumulation. The Board noted that the drainage system is under New York State jurisdiction and agreed that the Village would contact the State regarding the matter.

On motion of Mayor Rosenbaum, seconded by Trustee Dorfman, the Board adjourned the regular meeting at 7:33 p.m.

Respectfully submitted,
Marla Wolfson
Village Administrator