



ONE BONNIE HEIGHTS ROAD
MANHASSET, NY 11030

BUILDING PERMIT APPLICATION

To be completed in ink or typed and submitted to the Village along with plans & specifications and required fees.

SITE ADDRESS _____

SECTION _____ **BLOCK** _____ **LOT** _____ **ZONE** _____

APPLICANT'S NAME _____

ADDRESS _____

PHONE _____ **EMAIL** _____

1. STATE PROPOSED WORK IN DETAIL

2. OWNER _____
ADDRESS _____
PHONE # _____
EMAIL _____

3 ARCHITECT _____
ADDRESS _____
PHONE # _____
EMAIL _____

4. CONTRACTOR _____
ADDRESS _____
PHONE # _____
EMAIL _____

5. Is this project a new building? (Y) (N)

A. Use of proposed structure: _____

B. If yes, Square Footage Details:

First Floor _____ **Second Floor** _____

Basement _____ **Other** _____

C. Proposed Height _____ **No. of Stories** _____

D. Size of lot (sq. ft.) _____

E. Area of main building (include porches, projections) _____

F. Area of accessory buildings/structures _____

G. Percentage of lot to be occupied _____

H. Front setback _____ **Rear setback** _____

I. Right side yard _____ Left side yard _____

6. Is this an addition, alteration or renovation? (Yes) (No)

A. If yes, does the structure comply with Building, Zoning and Plumbing Codes? (Yes) (No)

B. Area of existing building _____

C. Size of proposed addition _____

D. Present % of Lot _____

E. Proposed % of Lot _____

F. Front setback _____ Rear setback _____

Right side yard _____ Left side yard _____

7. Is this project a demo? (Y) (N) SEPARATE DEMOLITION PERMIT REQUIRED

8. Will any FILL be brought onto this site? (Yes) (No)

Will the property be re-graded to change site contours? (Yes) (No)

9. A bond will be required for the following: New dwelling, addition in excess of 500 sq. ft. of coverage, swimming pool. Based on the extent of the improvements and nature of the property, review by the Village Engineer and a \$5,000 bond may be required by the Building Superintendent.

10. The following affidavits must be completed:

By signing below I attest that all statements and facts submitted in these documents are true.

Affidavit to be completed by Owner/Agent

STATE OF NEW YORK

COUNTY OF NASSAU:

_____ Being duly sworn, deposes and says he is
the owner in fee of the property/agent of the property owner described in the foregoing
(choose one)

application and that the statements contained herein are true to the best of his knowledge and belief.

Sworn to me this _____ day of _____ 20__

Signed _____

Notary _____

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!

- o Current Survey (within past 6 months) – 2 copies
- o Site Plans & photographs – 2 copies
- o Copy of Contractor/Plumber /Electrician License
- o Insurance: General liability, Worker’s Comp, Disability

Total estimated cost of construction: \$ _____

Permit Fee \$ _____ (see fee schedule)

Impact fee _____ (\$1000.00 + 2.50 / sq ft) Paid on _____

ALL FEES ARE NONREFUNDABLE